



PROJECT MANAGEMENT

Free course for members from a Lincolnshire based branch

Project management skills are needed and used regularly in every workplace and both large- and small-scale projects need meticulous planning to ensure that they are completed efficiently, on time and within budget.

This 2 part course will provide a structure, tools and guidance to help you to plan your own project and bring your project through from start to end.

Some of the topics covered will be:

- Defining the project.
- Definition of tasks/timescales and scheduling of a project.
- Planning and management of project communication.
- Monitoring progress / budgets.
- Using tools to help in the management of a project.

17 AND 18 NOV 2021

9.30AM - 12 NOON VIA ZOOM



To apply email:

unisonlearninglincs@gmail.com

or point your smartphone camera at the
QR code

